

PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY
APRIL 10, 2013 6:00 pm REGULAR MEETING

The Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority was held on Wednesday, April 10, 2013 at 6:00 p.m. in the evening, in its Administration Building, Lincoln Boulevard, Lincoln Park, New Jersey. Chairman Schmidt called the meeting to order at 6:10 p.m.

ROLL CALL:

On roll call, the members present were: Richard Phelan, Raymond Kerwin, James Wild, Anthony Campisi, Jerry Notte, Arthur Schmidt

ABSENT: Raymond Verdonik (excused), Robert Voorman (*excused*)

Also Present:

Johnson & Conway: John Napolitano
Hatch Mott MacDonald: John Scheri
TBSA: Robert N. Bongiovanni
Michael E. Solla
Dale Allen

Ferraioli, Wielkotsz, Cerullo & Cuva: Paul Cuva (*arrived @ 6:00pm*)

OPEN MEETING STATEMENT:

The following statement was read:

Adequate notice of this meeting, has been provided in accordance with the Open Public Meetings Act by filing written notice and agenda with the Authority Secretary and Municipal Clerks of the Borough of Lincoln Park, and the Townships of Fairfield and Pequannock and the Pequannock River Basin Regional Sewerage Authority, by having said notice and agenda posted on the public bulletin boards in the respective municipal buildings and by mailing said notice and agenda to the following official newspapers:

THE CALDWELL PROGRESS
NORTH JERSEY NEWSPAPERS (RECORD & HERALD)
THE SUBURBAN TRENDS

MINUTES APPROVAL:

On motion by Mr. Phelan, seconded by Mr. Kerwin, the Minutes of the Meeting of March 13, 2013, were approved by the following vote:

VOTED AYE: PHELAN, KERWIN, WILD, CAMPISI, SCHMIDT

ABSTAIN: NOTTE

ABSENT: VERDONIK, VOORMAN

At this time, Chairman Schmidt moved the agenda to New Business

NEW BUSINESS: FY 2012 Audit Report – Paul Cuva

Mr. Cuva distributed a Financial Highlight Spreadsheet to the Board and reviewed each line item. He answered questions from the Board. As a follow up item, there will be a review of the fixed assets on schedule 8 in the report.

Mr. Cuva also discussed the refinancing of the Bonds Series E which will be callable December 1, 2013. He suggested the Authority call the bonds and use funds available which would then save the Authority the interest payments in the amount of approximately \$200,000. A discussion followed; Mr. Cuva left the meeting at 6:20 p.m.

The meeting returned to the regular agenda format.

REPORTS OF COMMITTEES:

FINANCE:

Mr. Voorman was absent. Mr. Phelan noted that on the table, were the Treasurer's Report for the month of April (copy attached) along with the vouchers and the monthly financial reports for Hatch Mott MacDonald and Johnson and Conway.

PURCHASING & PERSONNEL:

Mr. Phelan said that there were no regularly scheduled Personnel Actions for the month of April.

PLANT OPERATIONS:

Mr. Kerwin noted the Operating Report on the table.

PLANNING & EXPANSION:

Mr. Notte had nothing to report. He mentioned the final report on incineration received from Black and Veatch, Inc. which will be discussed by the Executive Director in his report.

CONSTRUCTION:

Mr. Verdonik was absent. Mr. Solla reviewed the construction projects; a meeting was held last week regarding the incinerator repairs, he noted that two letters will be sent to Iron Hills; preclose-out and a close-out. Regarding the UV Project he noted that final payment to the contractor is on tonight's agenda along with a change order which will close out that project and that next month we will be able to pay the engineer their final payment. The final topic was the Schwing Pump, noting the installation went well and final punch list items are being addressed.

INSURANCE AND LEGISLATIVE REVIEW:

Mr. Wild had nothing to report. Mr. Bongiovanni stated that we received the Authority's insurance policies.

LEGAL & PUBLIC RELATIONS:

Mr. Campisi had nothing to report.

EXECUTIVE DIRECTOR'S REPORT:

1. Discharge Permit and Related Items

With regard to the issuance of a New Discharge Permit, the Phosphorus TMDL Appeal, and Tiered Drinking Water Uses, there has been no change in status on any of these items. However, it was noted at our last Board Meeting that one of the appellants in the Phosphorus TMDL, Warren Township S.A. did receive a new discharge permit with the year round phosphorous limits as prescribed by the TMDL.

2. Title V and Incinerator MACT Compliance Cost Evaluation

Black and Veatch (B&V) has addressed the comments we presented in November and they have made appropriate revisions to their report. A final report has just been prepared and is ready for distribution.

Now that we have evaluated and addressed the technical issues and costs, we need to

consider the legal aspects in our decision making. Lou Barry has recently informed us that Title V need not apply to the entire treatment plant facility. An application for Title V may be submitted solely for the incinerator system, if the emissions source is considered nonmajor. Also per Lou Barry, all Title V applications for existing sources are due by March 2014. This does present a dilemma for our decision making. If we do not file an application by March 2014, we risk possible violation of the rules and/or other regulatory consequences. On March 19th, we met with Diane Alexander to discuss our concerns with the legal aspects of compliance with Title V and the MACT Rules and associated deadlines. She will be reviewing this matter and upon conclusion of her review, she will prepare a memo summarizing her findings.

3. TBSA Insurance Policies

I am pleased to report that we have received all but one of our property/liability policies. In past years this has taken 6 months or more. These policies are being sent to WEB (our insurance consultant) for review.

4. Polymer Contracts

On the agenda tonight there are two resolutions regarding polymer contracts. We had been experiencing difficulties in dewatering sludge for about the last five months or so. Upon investigation and testing of the ACP-310 polymer, under a contract awarded this past October, we found that the polymer was not producing acceptable sludge dewatering results. After a number of communications back and forth with the supplier (ACP Inc.) it was agreed that they would pick up the unused inventory of polymer and refund our money for same. We also went out very quickly for bids to secure a new contract. ACP Inc. did not submit a bid. Two other bids were received the low bidder however did not provide a "bead type" polymer as required.

ASSISTANT EXECUTIVE DIRECTOR'S REPORT:

1. CP Engineers

Authorization has been given to CP Engineers for an additional \$7,000 necessary to define the correct site for the Bioremediation.

2. TEVA Pharmaceuticals

Applied to the Authority under the IPP; paid their application fee; HMM did their inspection and they are in the process of preparing a letter to submit to the State as TEVA will be categorized as an SIU which could possibly change the Authority's status to become redelegated.

ENGINEER'S REPORT:

Mr. John Scheri, of HMM distributed copies of the monthly Engineers Report and brought the members up-to-date on all on-going projects. A discussion followed.

UNFINISHED BUSINESS:

None

CORRESPONDENCE:

All members received copies of the correspondence prior to the meeting. The correspondence was reviewed and discussed and is on file with the Authority Secretary. Chairman Schmidt requested that the monthly correspondence be reduced to exclude routine items.

PUBLIC DISCUSSION:

None

CHANGE ORDER:

On motion by Mr. Phelan, seconded by Mr. Notte, Resolution #13-031; C.O. #7, Contract No. 2009-1 UV Project increase in the amount of \$69,425.78 was approved by the following vote:

VOTED AYE: PHELAN, NOTTE, KERWIN, WILD, CAMPISI, SCHMIDT

ABSENT: VERDONIK, VOORMAN

RESOLUTION #13-031

WHEREAS, the Pequannock, Lincoln Park and Fairfield Sewerage Authority has entered into Contract NO. 2009-1, with Stone Hill Contracting Co. Inc., for the Ultraviolet Disinfection Facilities Project; and

WHEREAS, the Authority's Consulting Engineer, Hatch Mott MacDonald (HMM) has recommended and approved Change Order No. 7.

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority that Change Order No. 7 to Stone Hill Contracting Co. Inc. for the Ultraviolet Disinfection Facilities Project is hereby approved as follows:

1. C.O. #7 Increase amount of \$ 69,425.78
(time extension required: 236 days)

**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY**

ATTEST:



Jerry J. Notte, Secretary
Dated: April 10, 2013


Arthur J. Schmidt, Chairman

RESOLUTIONS:

On motion by Mr. Phelan, seconded by Mr. Kerwin, Resolution #12-032 Certification of Review of Fiscal Year 2012 Audit Report was approved by the following vote:

VOTED AYE: PHELAN, KERWIN, WILD, CAMPISI, NOTTE SCHMIDT

ABSENT: VERDONIK, VOORMAN

RESOLUTION #13-032

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

WHEREAS, the Annual Audit Report for the Fiscal Year ended November 30, 2012 has been completed and filed with the Director of the Division of Local Government Services

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pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17;

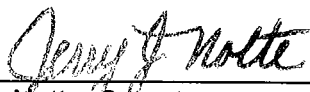
NOW, THEREFORE, Be It Resolved, that the Pequannock, Lincoln Park and Fairfield Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the Annual Audit Report for the Fiscal Year ended November 30, 2012, and specifically has reviewed the sections of the Audit Report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON April 10, 2013.

**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY**

ATTEST:



Jerry J. Notte, Secretary
Dated: April 10, 2013


Arthur J. Schmidt, Chairman

LOCAL AUTHORITIES
GROUP AFFIDAVIT FORM
PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD
AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Pequannock, Lincoln Park and Fairfield Sewerage Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Pequannock, Lincoln Park and Fairfield Sewerage Authority.

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2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the Annual Audit Report for the Fiscal Year ended November 30, 2012 and specifically the sections of the audit report entitled "General Comments" and "Recommendations".

(Print)

(Signature)

Arthur J. Schmidt

Raymond T. Kerwin

Robert A. Voorman

absent

Jerry J. Notte

Richard Phelan

James A. Wild

Raymond Verdonik

absent

Anthony G. Campisi, Jr.

Sworn to and Subscribed before me
This 10th day of April, 2013

Notary Public of New Jersey

On motion by Mr. Phelan, seconded by Mr. Wild, Resolution #13-033 Interfund Transfers in Accordance with Fiscal Year 2012 Audit Report was approved by the following vote:

VOTED AYE: PHELAN, WILD, KERWIN, CAMPISI, NOTTE, SCHMIDT

ABSENT: VERDONIK, VOORMAN

RESOLUTION # 13-033

WHEREAS, the Authority Auditor has recently completed its Annual Audit Report of the Authority for the fiscal year ending November 30, 2012; and

WHEREAS, said Report identifies interaccount advances which are outstanding; and

WHEREAS, the Authority desires to reconcile its accounts in accordance with said Annual Audit Report;


NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority as follows:


1. That the sum of \$ 3,623.48 be transferred from the Bond Reserve Fund to the Revenue Fund.
2. That the sum of \$ 33,629.39 be transferred from the Revenue Fund to the Bond Renewal and Replacement Fund.
3. This Resolution shall take effect immediately upon maturity of investments.

RESOLUTIONS CONT'D:

PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY

ATTEST:


Jerry J. Notte, Secretary
Dated: April 10, 2013


Arthur J. Schmidt, Chairman

On motion by Mr. Notte, seconded by Mr. Phelan, Resolution #13-034 Authorize Pavement Repair/Replacement Work at the Treatment Plant Site under Morris County Cooperative Pricing Council Contract #6 in the amount of \$131,276.35 was approved by the following vote:

VOTED AYE: NOTTE, PHELAN, KERWIN, WILD, CAMPISI, SCHMIDT

ABSENT: VERDONIK, VOORMAN

RESOLUTION #13-034


WHEREAS, the Pequannock, Lincoln Park and Fairfield Sewerage Authority (hereinafter the "Authority") has a need for Pavement Repair/Replacement Work at the Treatment Plant Site; and

WHEREAS, the Authority is Authorized under the Morris County Cooperative Pricing Council Contract #6 to proceed in accordance with the requirements of the Authority;

NOW, THEREFORE, Be It Resolved that the Pequannock, Lincoln Park and Fairfield Sewerage Authority Authorizes the Pavement Repair/Replacement Work under Contract #6 of the Morris County Cooperative Pricing Council; awarded to Tilcon New York Inc., 625 Mt. Hope Road, Wharton, New Jersey 07885, in the amount of \$131,276.35.

PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY

ATTEST:


Jerry J. Notte, Secretary
Dated: April 10, 2013


Arthur J. Schmidt, Chairman

On motion by Mr. Phelan, seconded by Mr. Kerwin, Resolution #13-035 Termination of Current Polymer Contract was approved by the following vote:

VOTED AYE: PHELAN, KERWIN, WILD, CAMPISI, NOTTE, SCHMIDT

ABSENT: VERDONIK, VOORMAN

RESOLUTION #13-035

WHEREAS, the Pequannock, Lincoln Park & Fairfield Sewerage Authority ("Authority") and Atlantic Coast Polymer, Inc. ("ACP") located at 12 East Parkway, Plainfield, CT 06374-0151 entered into a contract dated October 10, 2012 for the supply of dry polymer; and

RESOLUTION CONT'D:

WHEREAS, the produce didn't perform as required pursuant to the terms of the Agreement; and

WHEREAS, the Authority wishes to terminate the Agreement and amicable resolve the matter; and

WHEREAS, The Authority Counsel has drafted a Termination Agreement;

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority, as follows:

1. The Agreement with ACP is hereby terminated.
2. The Assistant Executive Director is hereby authorized to execute the Termination Agreement and directed to all steps reasonably necessary to effectuate the terms of this Resolution.

PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY

ATTEST:



Jerry J. Notte, Secretary

Dated: April 10, 2013



Arthur J. Schmidt, Chairman

On motion by Mr. Phelan, seconded by Mr. Notte, Resolution #13-036 Award of Bid for New Polymer Contract was approved by the following vote:

VOTED AYE: PHELAN, NOTTE, KERWIN, WILD, CAMPISI, SCHMIDT

ABSENT: VERDONIK, VOORMAN

RESOLUTION #13-036

WHEREAS, on April 9, 2013, the Pequannock, Lincoln Park & Fairfield Sewerage Authority ("Authority") received bids for dry polymer; and

WHEREAS, the following two bids were received:

	<u>1 Year</u>	<u>2 Year</u>
1. Polydyne, Inc.	\$1.70/lb.	\$1.70/lb.
2. George S. Coyne Chemical Co., Inc.	\$2.0498/lb.	\$2.0498/lb.

WHEREAS, the Authority's bid specification required the dry polymer to be a "bead" type polymer to be consistent with the Authority's polymer feed system; and

WHEREAS, the bid of Polydyne, Inc. to supply polymer describes the product as a white granular powder and not a bead-type product; and

WHEREAS, the bid of Poydyne, Inc. is not in compliance with the specification and therefore is determined to be non-responsive and must be rejected; and

WHEREAS, The Authority Personnel and the Authority Counsel, Johnson & Conway, LLP have reviewed the bid George S. Coyne Chemical Co., Inc. ("Coyne") and

RESOLUTION CONT'D:


recommend it as the lowest responsible and responsive bid; and

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority as follows:

1. The bid of Polydyne is rejected as being non-responsive.
2. The bid is hereby awarded to Coyne for a two-year period at the rate of \$2.0489 per pound.
3. The Executive Director is hereby authorized to execute the agreement with Coyne.

**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY**

ATTEST:



Jerry J. Notte, Secretary

Dated: April 10, 2013



Arthur J. Schmidt, Chairman

On motion by Mr. Phelan, seconded by Mr. Kerwin, Resolution #13-037 Operating Vouchers Approval was approved by the following vote (copy attached):

VOTED AYE: PHELAN, KERWIN, WILD, CAMPISI, NOTTE, SCHMIDT

ABSENT: VERDONIK, VOORMAN

On motion by Mr. Phelan, seconded by Mr. Kerwin, Resolution #13-038 Construction Vouchers Approval was approved by the following vote (copy attached):

VOTED AYE: PHELAN, KERWIN, WILD, CAMPISI, NOTTE, SCHMIDT

ABSENT: VERDONIK, VOORMAN

At this time Mr. Bongiovanni explained that the Authority is taking action to adopt the FY 2013 at the request of DCA, by phone this morning. He referred to his April 10, 2013 memo for further details.

On motion by Mr. Phelan, seconded by Mr. Wild, Resolution #13-039 Adoption of FY 2013 Budget (as directed by DCA) was approved by the following vote:

VOTED AYE: PHELAN, WILD, KERWIN, CAMPISI, NOTTE, SCHMIDT

ABSENT: VERDONIK, VOORMAN

RESOLUTION #13-039

2013

PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY

ADOPTED BUDGET RESOLUTION

FISCAL YEAR: FROM DECEMBER 1, 2012 TO NOVEMBER 30, 2013

WHEREAS, the Annual Budget and Capital Budget/Program for the Pequannock, Lincoln Park and Fairfield Sewerage Authority for the fiscal year beginning December 1, 2012 and ending November 30, 2013 has been presented for adoption before the governing body of the Pequannock, Lincoln Park and Fairfield Sewerage Authority at its open meeting of **April 10, 2013** and

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RESOLUTION CONT'D:

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$11,430,461, Total Appropriations, including any Accumulated Deficit, if any, of \$11,850,461, and Total Unreserved Retained Earnings utilized of \$420,000; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$1,685,000 and Total Unreserved Retained Earnings planned to be utilized of \$0.00.


NOW, THEREFORE, BE IT RESOLVED, by the governing body of Pequannock, Lincoln Park and Fairfield Sewerage Authority, at an open public meeting held on **April 10, 2013** that the Annual Budget and Capital Budget/Program of the Pequannock, Lincoln Park and Fairfield Sewerage Authority for the fiscal year beginning December 1, 2012 and ending November 30, 2013 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

ATTEST:



Jerry J. Notte, Secretary



Arthur J. Schmidt, Chairman

Dated: April 10, 2013

Recorded Vote

Governing Body

Member:	Aye	Nay	Abstain	Absent
Raymond Verdonik				X
Robert A. Voorman				X
Richard Phelan	M			
Raymond T. Kerwin	X			
James A. Wild	S			
Anthony G. Campisi, Jr.	X			
Jerry J. Notte	X			
Arthur J. Schmidt	X			

On motion by Mr. Wild, seconded by Mr. Kerwin, and All in Favor, Resolution #13-040 Closed Session was approved by the following vote:

VOTED AYE: WILD, KERWIN, PHELAN, CAMPISI, NOTTE, SCHMIDT

ABSENT: VERDONIK, VOORMAN

RESOLUTION #12-040

WHEREAS, The Open Public Meeting Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting at which the public

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APRIL 10, 2013 **6:00 pm** **REGULAR MEETING**

RESOLUTION CONT'D:

body discusses certain matters for which confidentiality is required as permitted in Section 7b of the Act;

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority, as follows:

1. The following matters are to be discussed by the Authority on a confidential basis as provided for in Section 7b of the Act:


a) Personnel Matters

2. The matters will be considered at this meeting, and the public shall not be admitted to this discussion.

3. It is not known when or if the matters to be discussed in closed session can be disclosed to the public.

**PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY**

ATTEST:



Jerry J. Notte, Secretary
Dated: April 10, 2013



Arthur J. Schmidt, Chairman

The public portion of the meeting was adjourned at 6:55 p.m. to go into Closed Session.

The meeting was reconvened to the public at 7:09 p.m.

On motion by Mr. Phelan, seconded by Mr. Notte and All in Favor and there being no further business to come before the Authority, the meeting was adjourned at 7:10 p.m.



Jerry J. Notte, Secretary
Dated: April 10, 2013

Dale Allen, Recording Secretary

PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY

Revised 4/11/13

TREASURER'S REPORT

Board Meeting of 4/10/13

Period Ending March 31, 2013

OPERATIONS AND ADMINISTRATION
ACCOUNT BALANCES:

Operating Checking Account		\$342,308.53
Payroll Checking Account		\$216,277.95
Revenue Account - Trustee	\$4,023,155.85	
NJ Cash Mgm't Fund - Revenue	\$2,612,360.09	
Subtotal:	\$6,635,515.94	\$6,635,515.94
Total End of Month Balance:		\$7,194,102.42

EXPENDITURES THIS MONTH:

Operating Account - bills, benefits, etc.		\$686,592.76	*
Payroll Account - taxes		\$50,916.07	**
-salaries & wages (net)		\$100,683.44	**
Total Expenditures for:	April 2013	\$838,192.27	

* Amount shown has not been deducted from above account balances.

** Amount shown has been deducted from above account balances.

TRUSTEE ACCOUNTS

ACCOUNT BALANCES:

	<u>INVESTMENTS</u>	<u>CASH</u>	<u>TOTAL</u>
General:	\$276,812.69	\$0.00	\$276,812.69
Bond Service:	\$0.00	\$0.00	\$0.00
Bond Reserve:	\$1,744,191.14	\$0.00	\$1,744,191.14
Bond Renewal & Replacement - Bank:	\$584,655.52	\$0.00	\$584,655.52
- NJCMF:	\$1,678,902.11	\$0.00	\$1,678,902.11
Construction Improvements	\$1,616,234.09	\$0.00	\$1,616,234.09
Total End of Month Balance:			\$5,900,795.55

GRAND TOTAL: \$13,094,897.97

EXPENDITURES THIS MONTH:

Construction Improvements	\$217,419.43
Total Expenditures for April 2013:	\$217,419.43

* Amount shown has not been deducted from above account balances.


for Robert A. Voorman, Treasurer


Dale Allen, Secretary to the Board

PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY

TREASURER'S REPORT

Board Meeting of 4/10/13

Period Ending March 31, 2013

**OPERATIONS AND ADMINISTRATION
ACCOUNT BALANCES:**

Operating Checking Account		\$342,308.53
Payroll Checking Account		\$216,277.95
Revenue Account - Trustee	\$4,023,155.85	
NJ Cash Mgm't Fund - Revenue	<u>\$2,612,360.09</u>	
Subtotal:	\$6,635,515.94	\$6,635,515.94
Total End of Month Balance:		<u>\$7,194,102.42</u>

EXPENDITURES THIS MONTH:

Operating Account - bills, benefits, etc.	\$689,592.75	*
Payroll Account - taxes	\$50,916.07	**
-salaries & wages (net)	\$100,683.44	**

Total Expenditures for:	April 2013	<u>\$841,192.26</u>
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* Amount shown has not been deducted from above account balances.

** Amount shown has been deducted from above account balances.

TRUSTEE ACCOUNTS

ACCOUNT BALANCES:


	<u>INVESTMENTS</u>	<u>CASH</u>	<u>TOTAL</u>
General:	\$276,812.69	\$0.00	\$276,812.69
Bond Service:	\$0.00	\$0.00	\$0.00
Bond Reserve:	\$1,744,191.14	\$0.00	\$1,744,191.14
Bond Renewal & Replacement - Bank:	\$584,655.52	\$0.00	\$584,655.52
- NJCMF:	\$1,678,902.11	\$0.00	\$1,678,902.11
Construction Improvements	\$1,616,234.09	\$0.00	\$1,616,234.09
Total End of Month Balance:			<u>\$5,900,795.55</u>

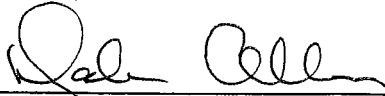
GRAND TOTAL: \$13,094,897.97

EXPENDITURES THIS MONTH:

Construction Improvements	\$217,419.43
Total Expenditures for April 2013:	<u>\$217,419.43</u>

* Amount shown has not been deducted from above account balances.


for **Robert A. Voorman, Treasurer**


Dale Allen, Secretary to the Board

OPERATING

RESOLUTION # 13-037

BE IT RESOLVED, by The Pequannock, Lincoln Park and Fairfield Sewerage Authority that the bills on the list annexed hereto and made a part hereof be approved for payment and that after Voucher #14258 through #14332 have been approved by the Chairman or the Treasurer, the Treasurer shall issue warrants in payment thereof, when there are sufficient funds available to meet them.

Payee	Ck #	Vou. #	Ck. Am't	Description	Acc't #
Accurate Pest Control, Inc.		14258	89.17	Pest Control/Mar'13	a51.41
ADP, Inc (Louisville)		14259	1,349.81	Payroll Processing Chrg	a31.38
Advanced Disposal		14260	1,130.27	Service/Feb'13	a51.51
Air Liquide America Specialty Gases		14261	76.00	Rental (2/28)	a51.31s
Alcatraz Security Systems, Inc.		14262	245.00	Repl/Keypad/Main Entrance Inner Door	a51.32
Allen Paper & Supply Co.		14263	1,054.25	Cleaning Supplies	a51.41
American Express		14264	133.09	Business Expenses	a31.21
American Express			31.80	Salad/Board Meeting	a31.36
American Wear		14265	350.04	Uniforms	a51.43
Applied Analytics, Inc.		14266	4,886.74	Reburbished VFD Drive/2ndStg Aerator#3	a61.10
Aqua Pro-Tech Laboratories		14267	2,437.00	Chemical Analysis/Rec'd 2/6	a51.65
Ashbrook Simon-Hartley		14268	3,639.79	Pts/Belt Filter Presses	a51.31s
Bergen Industrial Supply Co., Inc.		14269	516.73	Shop Supplies	a51.31
Cablevision		14270	109.90	Internet Service 3/16-4/15/13	a31.35
Chavond-Barry Engineering Corp.		14271	2,875.00	Annual 503 Reports	a51.63
Clark Transmission Co.		14272	620.78	Shop Supplies	a51.31
Contemporary Wall Systems, Inc.		14273	2,300.00	Modular Steel Partition/Admin Bldg.	a51.33
Corrosion Probe, Inc.		14274	8,200.00	Assessment Inspection/CPS & SPS	a61.10
Cosper Environmental Services		14275	1,690.00	Bioassy Testing	a51.65
CP Engineers, Inc.		14276	96.00	Semi-Annual GW Monitoring Report	a51.63
Criger Service		14277	150.00	Transport Forklift/Remove Grinder/CPS	a51.31
David Weber Oil Company		14278	2,984.80	Gear Lube/Plant PM	a51.34
Dwyer Instruments, Inc.		14279	333.25	Flow Meter/Inc#1	a51.31s
Electronic Drives and Controls		14280	1,364.85	Adj. Pump Drvs/CPS Troubleshoot LP/JPS	a51.32
Engineered Solutions Corp.		14281	1,980.00	Comp Supp/Operations	a51.52
Engineered Solutions Corp.			11,541.69	Equip/Operations (Computer Systems)	a51.52
Engineered Solutions Corp.			671.00	Insr TS/Engrg	a51.56
Engineered Solutions Corp.			2,090.00	Inc #1 Upgrade	a61.21
Express Employment Professionals		14282	5,817.47	Temp Employee/J. Hardwick/March	a11.00
Fairfield Maintenance Inc.		14283	520.00	Monthly UST Inspections/Feb & Mar	a51.65
Finch Fuel Oil Co. Inc.		14284	3,189.90	Fuel Oil/CPS	a51.13
Finch Fuel Oil Co. Inc.			73,251.84	Fuel Oil/Plant	a51.13
Fisher Scientific		14285	554.98	Lab Supplies	a51.42
Grainger, Inc.		14286	903.58	Batteries/Pts/Shop Supplies	a51.31
Grainger, Inc.			468.51	Brushes & Brooms	a51.41
Grainger, Inc.			617.02	Safety Supplies	a51.44
Hach Company		14287	118.23	Lab Supplies	a51.42
Hatch Mott MacDonald		14288	97.44	PAA Pilot Study	a51.53
Hatch Mott MacDonald		14289	1,550.00	Gen'l Consulting/Feb'13	a51.53
Hatch Mott MacDonald		14290	2,213.47	Steel Pipe Assessment	a51.53
Hatch Mott MacDonald		14291	2,580.60	IPP Services/Mar'13	a51.63
Hatch Mott MacDonald		14292	1,398.20	Primary Substation 35K	a61.10
Jersey Central Power&Light		14293	19,912.33	Plant	a51.11
Jersey Central Power&Light			1,940.39	PS'	a51.12
Johnson & Conway, LLP		14294	4,066.92	Gen'l & Retainer/Mar'13	a51.58
Maresca Lumber		14295	319.87	Rock Salt	a51.41
Maximum Material Handling, LLC		14296	1,425.00	Rpr/Freight Elevator	a51.44
McMaster-Carr Supply Co.		14297	51.15	Shop Supplies	a51.31
McMaster-Carr Supply Co.			50.49	Batteries/Polymer System	a51.31s
McMaster-Carr Supply Co.			154.12	Poly Tubing/Lab Well Sampling	a51.42
McMaster-Carr Supply Co.			42.86	Pts/Safety Hoist	a51.44
New Jersey Manufacturers Ins. Co.		14298	8,370.00	W.Comp/Pym't #4 of 11	a51.48
North Central Laboratories		14299	54.64	Lab Supplies	a51.42
One Call Concepts		14300	19.38	One Call Messages/Feb'13	a51.62

Penn Valley Pump	14301	1,681.95	Pts/Lower Grit	a51.31
Pitney Bowes Credit Corp.	14302	210.00	Postage Meter Lease/Mar-May'13	a31.34
PPL EnergyPlus	14303	59,141.21	Plant/40004	a51.11 - 4/11/13
PPL EnergyPlus		8,760.78	PS'	56,141.21
PSE&G	14304	506.25	PS/Jane Rd.	a51.12 chgd VL
PSE&G	14305	982.15	PS/Fairfield Rd.	a51.12 QBS
PSE&G	14306	1,259.68	PS/Glenroy Rd.	a51.12
Rachles/Michele's Oil Company	14307	4,195.01	No Lead Regular Gas	a51.34
Roto-Rooter	14308	340.00	Waste Line Cleaned	a51.41
Sherwin Williams	14309	471.43	Paint Supplies	a51.35
Spectraserv, Inc.	14310	358,759.04	Sludge Cake Pumping/Pynt #1	a61.20
Speedcut Tool & Supply Corp.	14311	19.78	Tool/Schwing Pump	a51.31s
Staples Business Advantage	14312	1,443.88	Printers/Admin	a31.31
State of NJ/Pensions & Benefits	14313	2,137.65	Dental Insurance	a21.12
State of NJ/Pensions & Benefits	14314	43,367.48	Health Benefits	a21.12
TBSA/Donna Peteja	14315	328.02	Exp/NJWEA Seminar	a31.21
TBSA/Michael E. Solla	14316	97.85	Cell Phone	a31.35
TBSA/Patrick Tuohey	14317	284.06	Exp/C2 License Exam/NJWEA Seminar	a31.21
TBSA/Petty Cash	14318	231.29	Reimburse (3/7-4/2/13)	a31.36
TBSA/William Murphy	14319	82.49	Exp/C2 License Exam	a31.21
Tek-Sales Inc.	14320	801.00	Plug Valve/Scavenger Tank Drain	a51.31s
The Institute for Forensic Psychology	14321	975.00	FFD Re-Exam/Personnel	a51.64
Township of Fairfield	14322	209.50	Water/PS' (1/1-4/1/13)	a51.14
True Value Hardware	14323	66.83	Shop Supplies	a51.31
True Value Hardware		32.06	Janitorial Supplies	a51.41
True Value Hardware		2.85	Keys LOTO/Safety	a51.44
True Value Hardware		8.99	Cultivator	a51.54
United Cooling & Refrigeration Inc.	14324	1,098.75	PM/Feb-Apr'13/Pynt 4 of 4	a51.33
USA Blue Book	14325	785.37	Lab Supplies	a51.42
USALCO Baltimore Plant, LLC	14326	10,711.17	Polyaluminum Chloride	a51.25
VanGuard Cleaning Systems	14327	323.00	Cleaning Service/Apr'13	a51.41
Verizon	14328	538.42	Telephone 3/13	a31.35
Verizon		1,841.88	Lease Lines 3/13	a31.37
W. B. Mason Co., Inc.	14329	13.76	Office Supplies	a31.31
W. B. Mason Co., Inc.		488.91	Office Supplies	a31.33
W. B. Mason Co., Inc.		5.22	Deodorizer	a51.41
W. B. Mason Co., Inc.		162.00	UPS (1)	a51.52
Wallington Plumbing & Heating	14330	3.21	Shop Supplies	a51.31
Wallington Plumbing & Heating		23.02	Pts/Schwing Pump	a51.31s
Wallington Plumbing & Heating		65.35	Pts/Lab Sink	a51.42
Wayne Electrical Supply Company	14331	1,232.06	Plant & Shop Supplies	a51.31
Wayne Electrical Supply Company		429.42	Pts/Inc#1 & Effluent #1	a51.31s
Wayne Electrical Supply Company		2,321.07	Pts/Plant/UPS Installs	a51.52
Zee Medical, Inc.	14332	518.56	Battery/Lifepak CR Plus/Restock 1st Aid	a51.44

TOTAL 2013 BUDGET

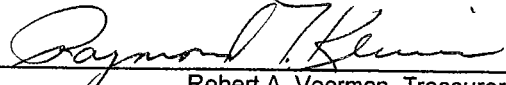
689,592.75 518 686 592.75


Flexline	34007	14196	513.07	Bookkeeping Correction	b51.31s
Flexline	34007	14196	-513.07	Bookkeeping Correction	b51.31

IT IS HEREBY CERTIFIED, this is a true and correct copy of a Resolution adopted on Roll Call at a Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority held on April 10, 2013.

Dated: April 10, 2013


Arthur J. Schmidt, Chairman


Robert A. Voorman, Treasurer


Dale Allen, Recording Secretary

CONSTRUCTION FUND


RESOLUTION # 13-038

BE IT RESOLVED, By The Pequannock, Lincoln Park and Fairfield Sewerage Authority that the bills on the list annexed hereto and made a part hereof, be approved for payment, and that after Vouchers #0621 through #0621 have been approved by the Chairman or the Treasurer, the Treasurer shall issue Warrants in payment thereof, when there are sufficient funds available to meet them.

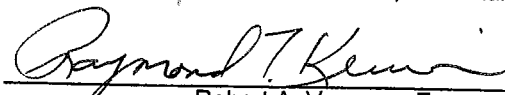
Payee	Ck#	Vou. #	Ck. Am't	Description	Acc't #
Stone Hill Contracting Co., Inc.		0621	217,419.43	Final Pym't #24/UV Disinfection Project	a83.42
TOTAL 2013 BUDGET			217,419.43		

IT IS HEREBY CERTIFIED, this is a true and correct copy of a Resolution adopted on Roll Call at a Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority held on April 10, 2013.

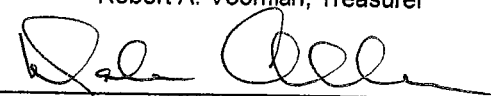
Dated: April 10, 2013



 Arthur J. Schmidt, Chairman



 Robert A. Voorman, Treasurer



 Dale Allen, Recording Secretary